

AGENDA MANAGEMENT SHEET

<i>Name of Committee</i>	Children, Young People and Families Overview & Scrutiny Committee
<i>Date of Committee</i>	16 November 2006
<i>Report Title</i>	Provisional Items for Future Meetings
<i>Summary</i>	<p>A table setting out provisional items for future meetings is attached.</p> <p>Members are also asked to agree the scope and project plan for the Alcohol and Young People Scrutiny Review (attached).</p>
<i>For further information please contact:</i>	<p>Ann Mawdsley Senior Committee Administrator Tel: 01926 418079 annmawdsley@warwickshire.gov.uk</p>
<i>Would the recommended decision be contrary to the Budget and Policy Framework?</i>	No.
<i>Background papers</i>	None

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

Other Committees	<input type="checkbox"/>
Local Member(s)	<input type="checkbox"/>	
Other Elected Members	<input type="checkbox"/>
Cabinet Member	<input type="checkbox"/>
Chief Executive	<input type="checkbox"/>
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Other Chief Officers	<input type="checkbox"/>
District Councils	<input type="checkbox"/>
Health Authority	<input type="checkbox"/>

Police ☐

Other Bodies/Individuals ☐

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by
this Committee ☐

To Council ☐

To Cabinet ☐

To an O & S Committee ☐

To an Area Committee ☐

Further Consultation ☐

Scrutiny Review Outline

Review Topic (Name of review)	Alcohol and Young People
Panel / Working Group – Yes/No? Members	Review to be conducted by full Committee
Key Officer Contact	Hugh Disley
Scrutiny Officer Support	Michelle McHugh 01926 412144
Rationale (key issues and/or reason for doing the review)	The inappropriate use of alcohol by young people has an impact upon young people, the wider community and key agencies throughout Warwickshire.
Purpose/Objective of Review (specify exactly what the review should achieve)	<ul style="list-style-type: none"> • Identify and scrutinise all preventative initiatives • Develop a programme of preventative initiatives that is regarded as best practice • Achieve an understanding of the different context of drinking throughout Warwickshire. Including socio-economic factors, difference between urban and rural areas, ethnicity, age, gender and looked after children • Review progress made by individual agencies in delivering key objectives relating to preventative work outlined within the Warwickshire Alcohol Strategy
Scope of the Topic (what is specifically to be included/excluded)	<p><u>Included:</u></p> <p>Alcohol misuse by under 18's Educational / preventative initiatives Engaging / diversionary activity Health & Well being Families Culture of alcohol Children aged 8-15 – looking at differences in Key Stages Context: socio-economic factors, urban/rural areas, ethnicity, age, gender and looked after children</p> <p><u>Excluded:</u></p> <p>Alcohol use / misuse by 18+ Community Safety issues Trading Standards issues relating to illegal sales of alcohol</p>
Indicators of Success (what factors would tell you what a good review should look like)	<ul style="list-style-type: none"> • A consistent approach to educational / preventative initiatives throughout Warwickshire • Establish a menu of effective opportunities available to all agencies throughout Warwickshire

Specify Evidence Sources (Background Information documents to look at)		DAAT – National Initiatives Alcohol Support and Guidance for Schools (Alcohol Concern) Opportunities for drug and alcohol education in the curriculum	
Specify Witnesses/Experts (Who to see and when)		Alcohol Concern DAAT Connexions Sure Start Young People – particularly hard to reach Parents – Employers Pupil Re- Integration unit Education Welfare Officers District / Borough Councils Youth Offending Team Education Support Worker (Police + Education) Police Community Support Officers Teachers Healthy Schools Positive about Young People Positive Future Nuneaton & Bedworth Leisure Trust The Young Peoples Substance Misuse Service The Bradby Club (Rugby) School nurses / GP's Extended schools	
Specify Site Visits (where and when)		Identify best practice authorities Visit different services	
Consultation with Stakeholders (who should we consult?)		Young People / Parents / Families People who work with young people Methods: Focus groups Interviews – one to one Online questionnaire Texting service	
Level of Publicity (what level is appropriate and what method should be used)		Internet Local Newspapers School Bus Adverts School notice boards Youth Club Notice Boards Existing methods of consultation School newsletters Police website www.wpthezone	
Barriers/dangers/risks (identify any weaknesses or potential pitfalls)		<ul style="list-style-type: none"> • If scope is too wide and review loses focus • Project Plan needs to be achievable • OSC being seen as repressive • Not being able to engage “hard to reach” young people 	
Projected Start Date	Dec	Draft Report Deadline	
Meeting Frequency	Committee meetings and extra evidence gathering	Projected Completion Date	September 07

	meetings		
Date to evaluate impact			
Methods of tracking / Evaluating			

CHILDREN, YOUNG PEOPLE AND FAMILIES OVERVIEW AND SCRUTINY COMMITTEE ALCOHOL AND YOUNG PEOPLE PROJECT PLAN

STAGE	ACTIONS	DATE
STAGE 1 PLANNING	CHAIR, VICE CHAIR AND PARTY SPOKES SCOPING EXERCISE	03/10/06
	Scope to be agreed by Committee	16/11/06
STAGE 2 EVIDENCE	COMMITTEE MEETING 14TH DECEMBER 06	14/12/06
	<ul style="list-style-type: none"> 1. DAAT 2. Current approaches in Schools for different Key Stages 3. Health Improvement Officer 	
	EVIDENCE MEETING 15th JANUARY 07	15/01/07
	<ul style="list-style-type: none"> 4. Connexions 5. Sure Start 6. Positive About Young People 7. Youth Offending Team – Vicki Barnes 	
	COMMITTEE MEETING 8TH FEBRUARY 07	08/02/07
	<ul style="list-style-type: none"> 8. Feedback from Consultation – Michelle McHugh 9. Education Welfare Officers 10. Healthy Schools 	
	EVIDENCE MEETING 6TH MARCH 07	06/03/07
	<ul style="list-style-type: none"> 11. Alcohol Concern 12. Police Community Support Officers 13. Pupil Integration Unit 	

	<p>14. District/ Borough Councils</p> <p>CONSULTATION: NOV- JAN</p> <p>E-Questionnaire – Young People Focus Groups : Young People, Parents, Teachers, School Nurses / GP's, People who work with young people</p>	
<p>STAGE 3 REVIEWING EVIDENCE STAGE 4 DRAWING CONCLUSIONS AND RECOMMENDATIONS</p>	<p>WORKSHOP 21ST MAY 07</p>	<p>21/05/07</p>
<p>STAGE 5 REPORT</p>	<p>COMMITTEE MEETING 27TH JUNE 07</p> <p>Recommendations to Cabinet – 19th JULY 07</p>	<p>27th June 07</p>

ITEMS FOR FUTURE MEETINGS
RELEVANT TO THE WORK OF THE CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

MEETING DATE	ITEMS FOR DISCUSSION	EXEMPT ITEMS
14 Dec 2006	Action Plan arising from the Ofsted Inspection of Youth Services – Progress Report (14/09/06) Mid-Year Performance Report 2006/07 (<i>Helen Cox/Lisa Robertson</i>) Evidence Gathering for Young People and Alcohol (<i>Michelle McHugh</i>) Hear by Rights – Hugh Disley	
15 Jan 2007	Scrutiny Review: Alcohol and Young People	
8 Feb 2007		
6 March 2007	Scrutiny Review: Alcohol and Young People	
25 April 2007	Children's Act – Effective Partnership Working – Select Committee	
21 May 2007	Scrutiny Review: Alcohol and Young People	
27 June 2007	Final Report Alcohol and Young People	
19 Sept 2007		
7 Nov 2007	Looked After Children – Report by Corporate Steering Group – possible Scrutiny Review	
9 Jan 2008		
26 Feb 2008		
Items to be sent out to Members as Briefing notes	Healthy Schools and Workplaces Warwickshire Education Services Board (WES)	

+ Annual/Six Monthly Reports

Items sent out to Members as Briefing Notes	<p>Teacher Recruitment (Progress Report on Direct Solutions – requested by committee at their meeting on 21-12-04*)</p> <p>SACRE Annual Report <i>posted 14/03/06</i></p> <p>School examination performance – summer 2005 (including School Performance and raising standards requested at meeting on 9-11-04))* <i>sent by e-mail on 10/11/05</i></p> <p>Annual Complaints and Representations Report <i>sent by e-mail on 5/12/05</i></p>	
Topics chosen by Committee – dates to be set	<p>Stuffed and Restuffed</p> <p>Spend of Vocational Grant Monies</p>	
Cabinet or Council Referrals		

WORKING GROUPS

Subject	Members	Scoping	Completion Date
ICT and Schools	<p>Cllr K Singh</p> <p>Cllr McCarthy</p> <p>Cllr Whitehouse</p>		
Complaints	<p>Cllr Ross</p> <p>Cllr Wells</p> <p>Cllr Dill-Russell</p>		
School Meals	<p>Cllr M Singh</p> <p>Cllr Compton</p> <p>Cllr Whitehouse</p>		

+ Annual/Six Monthly Reports